Course Syllabus

Course Name: WOL-901: Business Organizations

Course Length: 1 Month

Credits: 2 Credits

Clock Hour: 84

Tuition: $500

Program Goal: This course provides the student with a basic understanding of business organizations. Corporations, partnerships, sole proprietorships, as well as LLP's and LLC's, are compared and contrasted. Students form a theoretical corporation, and prepare a number of documents including Articles of Incorporation, Partnership Agreement, By-laws, Minutes, and Shareholder’s Agreements.

Text material:

Foundations of Business Organizations for Paralegals, 1st Edition
Margaret E. Bartschi

Software Needed: none

Class Hours: Program is available 24/7/365. Support is available via e-mail, course forums and scheduled support sessions

Class Location: 140 Little Street Belleville, NJ 07109. Programs are provided via the WOLI online classroom.

Teaching Method: Assignments will be completed and submitted by the due date. These are independent and consist of both reading and writing assignments. Class time will be devoted to discussing content, presenting enrichment materials, answering student questions and additional learning activities.

Features and Benefits:

Comprehensive overview includes all the foundational "need to know" information on basic business organizations
Practical examples present readers with real-life situations they will encounter in the workplace. Includes both theory and practice to prepare readers for the real world.

**Program Contents:** (From the following chapters)

1. The Alternatives: A Basic Overview.
2. Choosing a Business Entity.
11. Corporate Organizational Structure.

Table of Forms

Appendix A: Secretaries of State.

Appendix B: Sample Form Bylaws.

Appendix C: Sample Limited Liability Company Operating Agreement.
Quizzes and Exams:

Quizzes: Chapter quizzes will cover the concepts mastered in each chapter.

Exams: A final Exam will be given at the end of your course to ensure your successful completion of this course.

Grading:

Upon successful completion of our course, you will receive a grade from the student services department. Grades for each course within a program will be averaged to determine your overall grade point average. A grade point average of 2.0 is required for graduation. For information regarding a grade point average below a 2.0, please refer to the Academic Probation section.

Grading System

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Percentage Range</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0 Excellent</td>
<td>90% to 100%</td>
</tr>
<tr>
<td>B</td>
<td>3.0 Good</td>
<td>80% to 89%</td>
</tr>
<tr>
<td>C</td>
<td>2.0 Satisfactory</td>
<td>70% to 79%</td>
</tr>
<tr>
<td>D</td>
<td>1.0 Unsatisfactory</td>
<td>60% to 69%</td>
</tr>
<tr>
<td>F</td>
<td>0.0 Failure</td>
<td>0% to 59%</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
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</tbody>
</table>

If you fail to complete your course/program, you will receive an “I” (Incomplete) for that course and will be placed on probation for the next course of instruction. You will have an opportunity to repeat and complete the course. If you fail to successfully complete a course you may be removed from the program and no graduation certificate will be issued.